







Access to Umbrella Bodies

Disclosure Scotland is not responsible for the information provided below and the following entry does not constitute an endorsement by Disclosure Scotland of the services provided by this Umbrella Body.

You are requested to advise [Disclosure Scotland](#), however, if you have any concerns regarding the services offered by this Umbrella Body

Umbrella Body Name		Reed Specialist Recruitment	
Contact point(s)/name(s) within Umbrella Body		Sarah Howard	
Contact telephone number		0161 200 1082	
Contact fax number		0161 236 9926	
Contact email address		sarah.l.howard@reed.co.uk	
Contact postal address		Reed Specialist Recruitment Floor 4, 55 Spring Gardens, Manchester, M2 2BY	
Contact website address	WWW	General	www.reed.co.uk
		Disclosure related	Not available

<p>Charges/costs (This <u>includes</u> the Disclosure Scotland fee)</p> <p>* Please note that the terms “Standard” and “Enhanced” in the right hand column do not refer to Standard or Enhanced Disclosures; they simply relate to the level of service offered by Reed Specialist Recruitment</p>	<ol style="list-style-type: none"> 1) * Standard - £30 (inc Disclosure) <ul style="list-style-type: none"> ▪ All application forms checked and signed ▪ All applications forwarded to DS ▪ Resultant disclosures sent to you once applications completed and processed successfully ▪ Ongoing guidance on completing applications as well as support and advice 2) * Enhanced - £35 (inc Disclosure) <ul style="list-style-type: none"> ▪ All applications forms checked and signed ▪ All applications forwarded to DS ▪ Confidential and secure handling, storage and disposal of disclosures according to the DS Codes of Practice ▪ Production of e-Disclosure for each application to assist with your ongoing compliance ▪ Provision of management information, financial reports and service level standards ▪ Ongoing guidance on completing applications as well as support and advice 3) Advanced - £40 (inc Disclosure) <ul style="list-style-type: none"> ▪ All applications forms checked and signed ▪ All applications forwarded to DS ▪ Confidential and secure handling, storage and disposal of disclosures according to the DS Codes of Practice ▪ Production of e-Disclosure for each application to assist with your ongoing compliance ▪ Provision of management information, financial reports and service level standards ▪ Pre-selection recruitment decisions made by our disclosure processing teams based on ▪ Results of completed disclosures ▪ DS Code of Practice ▪ Rehabilitation of Offenders Act ▪ Reed's internal "Recruiting Ex-Offenders" policy ▪ Ongoing guidance on completing applications as well as support and advice
---	--

Access to Umbrella Bodies



The Umbrella Body wishes to limit its service to those organisations/employers/individuals with positions within the following areas (of Scotland)	All areas of Scotland
The Umbrella Body wishes to limit its service to the following business sectors	All business sectors
Other information	Reed Specialist Recruitment offers: <ul style="list-style-type: none">• Invoicing• Training, guidance & advice• Management information• Dedicated Disclosure coordinators specialising in all sectors of recruitment